

OFFICIAL GAZETTE



GOVERNMENT OF GOA

EXTRAORDINARY

GOVERNMENT OF GOA

Department of Personnel

Notification

1/6/83-PER(Vol. II)

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, and in supersession of the existing Recruitment Rules for the relevant posts, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Group 'C', Non-Gazetted, Non-Ministerial, Common post (outside Secretariat) under the Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa (outside Secretariat), Group 'C' Non-Gazetted, Non-Ministerial Common post, Recruitment Rules, 1997.

(2) They shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and scales of pay.*— The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule:

Provided that the Government may vary the number of posts in column 2 of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for scheduled castes and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

By order and in the name of the Governor of Goa.

S. S. Keshkamat, Joint Secretary (Personnel).

Panaji, 4th October, 1997.

SCHEDULE

| Name/ /Designation of post | Number of posts | Classifi- cation | Scale of pay | Whether selection post or non- selec- tion post | Age limit for direct recruits | Whether the benefit of added years of service is admissible under Rule 30 of CCS (Pension) Rules, 1972 | Educational and other qualifi- cations required for direct recruits | Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees. | Period of probation, if any | Method of recruit- ment, whether by direct recruitment or by promotion or by deputation/ /transfer/contract and percentage of the vacancies to be filled by various methods | In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/transfer is to be made | If a D. P. C. exists, what is its compo- sition | Circumstances in which Goa Public Service Commission is to be consulted in making recruitment |
|---|---|---|--|--|---|---|--|---|-----------------------------------|---|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 6(a) | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| Lower Divi- sion Clerk/ Reco- very Clerk. | As sanc- tioned by the Go- vernment from time to time. | Group 'C' Non- Gazet- ted, Non- Ministe- rial. | Rs. 950- 20- 1150- EB-25- 1500. | Non- -Selec- tion. | Not exceeding 35 years (Re- laxable for Government servants upto five years in accordance with the in- structions or orders issued by the Govern- ment). | — | <p><i>Essential:—</i></p> <p>(i) S. S. C. or equivalent qualification with at least 45% marks.</p> <p>(ii) Speed of 30 words per minute in typewriting in English subject to orders which may be issued from time to time.</p> <p>(iii) Knowledge of Konkani.</p> <p><i>Desirable:—</i></p> <p>(i) Knowledge of Marathi.</p> <p>(ii) Preliminary training in Word Processing and Data Entry.</p> | Age: No. Qls: Yes. | Two years. | (A) In the Public Works Department, Irrigation Department and Electricity Department:— (i) 12 1/2% by promotion failing which by direct recruitment. (ii) 50% eligible candidates from work charged establishment. failing which by direct recruitment (iii) 25% eligible candidates from N M R / Daily | <p><i>Promotion:</i></p> <p>Group 'D' employees of the Department except:—</p> <p>(a) (i) Superior Field Worker. (ii) Surveillance Worker. (iii) Sweeper. (iv) Assistant Cook. (v) Assistant Mechanic in the Directorate of Health Services.</p> <p>(b) (i) Grading Attendant/ Laboratory Attendant in the</p> | Group 'C' D. P. C. | N. A. |

wages es-
tablish-
ment fail-
ing which
by direct
recruit-
ment.

Office of
Registrar of
Co-operative
Societies.

(c) (i) Mali.

(ii) Lasker.

(iv) 12 1/2 % by
direct re-
cruitment.

(iii) Tractor As-
sistant, Bull
dozer Assis-
tant.

Note: The re-
cruitment
of the can-
didates
from work
charged,
N M R /
/ daily
wages es-
tablish-
ment shall
be subject
to the fol-
lowing
condi-
tions:—

(iv) Mobile Crane
Assistant.

(v) Watchman/
Gatekeeper in
the Direc-
torate of Ag-
riculture.

(d) (i) Forest Guard.

(ii) Mali.

(a) They
should
have been
sponsored
by the Em-
ployment
Exchange
at the time
of their ini-
tial recruit-
ment.

(iii) Mess Servant
in the Forest
Department.

(e) (i) Police Con-
stable in the
Office of In-
spector Gen-
eral of Police.

(f) (i) Assistant
Excise Guard
in the Excise
Department.

(b) They
should
possess the
minimum
educa-
tional
qualifica-
tions pre-
scribed for
the post.

(g) (i) Line Helper.

(ii) Assistant
Lineman/
Wireman in
the Electricity
Department.

| 1 | 2 | 3 | 4 | 5 | 6 | 6(a) | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|---|---|---|---|---|---|------|---|---|---|--|----|----|----|
| | | | | | | | | | | (c) The age limit as prescribed in the Recruitment Rules shall not be applicable to those work charged and NMR/ daily wage employees who have completed more than 5 years of continuous service. | | | |
| | | | | | | | | | | (B) In Departments other than the Public Works Department, Irrigation Department, and Electricity Department:— | | | |
| | | | | | | | | | | (i) 12½ % by promotion failing which by direct recruitment. | | | |
| | | | | | | | | | | (ii) 87½ % by direct recruitment. | | | |